

Kilpeck Parish Council

Minutes of an Ordinary Meeting of Kilpeck Parish Council
held in The Kilpeck Village Hall
on Monday 10th July 2023

No KPC/MW/193

Councillors Present

Councillor Mrs J Davies Chairman
Councillor Mr M Parsons Vice-Chairman
Councillor Mr N Eynon
Councillor Mr D Howie
Councillor Mr Roger Probert
Councillor Mrs B Wood

Clerk Mr M Walker

Also Present

Mr Jonathan Poynton Group Managing Director at Pontrilas Group and two further members of the public.

Prior to the opening of the Parish Council Meeting the Chairman asked for “one minute silence” to remember Mr John Manning from Standard Lane, Kilpeck and Mr Bernard Jones from The Mynws, Wormbridge, due to both passing away recently

**The Ordinary Meeting of the Parish Council
was formally opened by the Chairman at 7.02pm**

1.0 Apologies for Absence

Apologies were received and accepted from Councillor Mr D Roden {Lengthsman/Contractor}, Councillor Mr G Statham and Councillor Mr D Thompson
Ward Councillor Mr Richard Thomas, Police Representative and Mr James Howell Locality Steward not present

2.0 Declarations of Interest & Dispensations

2.1 To receive any declarations of interest in agenda items from Councillors.

Declarations of Interest were made by Councillor Mr M Parsons Vice-Chairman, Councillor Mr N Eynon and Councillor Mr D Howie all Item 10.0

2.2 To consider any written applications for dispensation.

No written applications received.

3.0 Minutes

The Minutes of the Ordinary Parish Council Meeting No **KPC/MW/192** held on Monday 12th June 2023 were unanimously confirmed as a true record and signed by the Chairman

4.0 Pontrilas Sawmills

Update on relevant Pontrilas Sawmills issues

Mr Jonathan Poynton Group Managing Director at Pontrilas Group gave an overview of current and future plans for Pontrilas Sawmills, including potential down lights on the entrance gates.

Traffic movements per day approximately 200 vehicles in and the same out

A465 white lining and cats eyes almost non-existent

Donations given to St Mary Church Kenderchurch

“Welcome to the Friends of Friendless Churches

We rescue and protect historic places of worship in England and Wales.

Over the centuries, churches have fallen out of use for many reasons but we believe that these buildings represent the spiritual and artistic investment of generations, that they belong to all of us and should be preserved for the future. We currently care for more than 60 places of worship in England and Wales.”



5.0 Financial Matter

5.1 Receipts

7th July 2023 HMRC VAT Refund £984.68
Reference VTR XHV126000100573

5.2 Invoices for Payment

HMR&C 1st ¼ Payment April May June £404.40

Cheque 001095

{Paid 30th June 2023 }

Kilpeck & District Village Hall Invoice Number 133 £25.00

Hall Hire 12th June 2023 2 hours @ £12.50 per hour

Cheque 001097

Clerk's Salary July 2023 £675.79

Mileage £10.58

Postage £12.10

Tax £134.80 NIC £0.00

Nett Pay £563.67

Cheque 001098

All payments **Unanimously** approved by the Parish Council

5.3 Bank Balances as per statements

@ 10th June 2023 Internet Printed Bank Statement Treasurers Account £6,460.90

@ 9th July 2023 Internet Printed Bank Statement Treasurers Account £6,728.18

@ 9th July 2023 Internet Printed Bank Statement Treasurers Account £6,435.90

@ 10th June 2023 Internet Printed Business Bank Instant-Savings Account £35,097.86

Bank reconciliation signed by the Chairman for both accounts

5.4 Bank Mandate Amendment Update

Text message received from Lloyds Bank - Bank Mandate Amendment completed

6.0 Highways & Public Rights of Way Issues

6.1 To receive any new General Highway or Public Rights of Way issues

A465 white lining and cats eyes almost non-existent – Clerk to report again

Footpath bridge - not over the stream and walkers have to walk in the stream to reach the bridge

Church field (cow field) middle stile through to Bridge Farm main road requires repairs

Chairman to contact Whitfield Estate

6.2 Update on “Gateway” application for Kilpeck Village

“29th June 2023 10.46 Reference CCM332 Hi Malcolm, I hope you are well

Our Design Team have been advised by Herefordshire Council they are happy for us to progress the project for village gateways however, it will require a site visit from our Design Team with the Parish Council to review the locations and provide a design for the gates and installation.

I have sent this request to our Commercial Team to quote for an assessment in order to provide the Parish Council with a quotation for the assessment.

Of course, once I have received this I will forward this onto yourself.

Thank you Molly Walters Locality Liaison Co-ordinator Balfour Beatty

Clerk instructed to contact Balfour Beatty”

7.0 Defibrillator & Heartstart Course

Update on Defibrillator training

Article to be put in Good News Magazine advertising Defibrillator Training with Heartstart for late October at Kilpeck Village Hall

Clerk to contact Heartstart and Good News Magazine



8.0 Reports

8.1 Kilpeck Village Hall

June was a quiet month

Tuesday 25th July 2023 Community Coffee morning 10.00am – 11.30am

Art Club Exhibition and sale of work August Bank Holiday weekend 10.00am – 5.00pm

September Jazz in the Village Evening, duo from Scotland

8.1a) Update on fencing part of Village Hall field

Works to take place soon

8.1b) Update on delivery of Filing Cabinet

Delivery Tuesday 11th July 2023

8.1c) National Grid Re-Overhead Cable Works progress

Works scheduled for completion end of August

8.2 Ward Councillor Mr Richard Thomas

Mr Richard Thomas not present and no report available

8.3 Police Representative

No Police present

8.4 Locality Steward Mr James Howell

Reports sent by email to al

8.5 Lengthsman report /agree work required / New Lengthsman Grant 2023-2024

Clerk to write to Mr Dave Roden stating that he steps down as Lengthsman for the remainder of this financial year due to ill health.

Also letter to be sent to Terry Griffiths (Contracts) asking if he will fill the void for the remainder of this financial year.

Ask if he will undertake 5 Maintenance Days in the parish between now and September plus Kilpeck, St Devereux and Trelough Triangles and Kilpeck and Trelough Greens

Proposed by Councillor Mr Nic Eynon and Seconded by Councillor Mrs B Wood

Ask Terry for Risk Assessments, Certificate, Insurance etc.

Clerk to complete all paperwork; Expression of Interest Form 2023-2024, Contract with Balfour Beatty and apply for funding etc.

9.0 Public Question Time

Designated maximum period of **10 minutes** to accommodate members of the public who may wish to either raise issues or ask the Parish Council questions

Resident queried Whitfield Planning Open Day

Friday 14th July 3.00pm – 6.00pm at Wormbridge Court

10.0 Planning Application 231623 Wormbridge Court HR2 9DH

10.1 Planning Consultation 231623 Wormbridge Court

Proposed glazed entrance porch to East elevation, new porch to West elevation, repairs & other works required to facilitate the change of use of the building to a safe & multi-office space

“11/07/2023 Support the application

The Parish Council considered this application at their July meeting

Resolved Unanimously – To support the application

FS-Case-530871833”

10.2 Planning Consultation 231578 Allens Hill Barn, Much Dewchurch

Demolition and reconstruction of fire damaged building

“11/07/2023 Support the application

The Parish Council considered this application at their July meeting

Resolved Unanimously – To support the application

FS-Case-530866887”



11.0 Parish Council Email Address

Update on Parish Council obtaining a **.gov.uk** email address
.gov.uk email address obtained and active

12.0 Information Sheet

- 3rd January 2023 Application No 224041 Stables Cottage Wormbridge Hereford HR2 9DH
Proposed ground floor extension
Listed Building Consent
Application Still Valid
- 1st March 2023 Planning Application 230357 Land at Wormbridge (both sides of A465) North of the
Abbeydore Road
Hybrid planning application; Outline with all matters included except landscaping, for
70 new dwellings, new flexible workspace (Class E) and replacement childcare facility.
Full Planning for the change of use of existing schoolhouse to residential and change of
use of existing dwelling to a community facility (Class E, F1, and F2) and associated
infrastructure
Application Still Valid
- 6th March 2023 Planning Application 230499 Howton Court Pontrilas Hereford HR2 0BG
Proposed change of use and extension of grain store to create indoor swimming pool for
private use, construction of a detached garage with annexe above, change of use of land
to enlarge domestic curtilage and new driveway
Application Still Valid
- 27th April 2023 Planning Consultation 231099 2, Castle Park Kilpeck HR2 9DN
Proposed two-storey extension
Application Still Valid

Correspondence

Received after Information Sheet was printed
5th July 2023 Information Corner 5th July 2023

13.0 Agenda of the Next Meeting

Items to be included at the next Parish Council Meeting
“Gateway” through Kilpeck Village
Part 3, Class Q of the Town and Country Planning
(General Permitted Development)(England) Order 2015

14.0 Date, Time and Venue of Next Meeting

The next Meeting will be an Ordinary Meeting of the Parish Council on **MONDAY 11th
September 2023** to be held in Kilpeck Village Hall and to commence at **7.00pm**

Meeting declared closed at 8.15pm

Signed..... 

Parish Council Chairman Councillor Mrs Joyce Davies

Date 11th September 2023